

February 19<sup>th</sup>, 2008

## **Mandate of the Computing Committee (CC)**

- The CC constitutes the link between the scientists and the computing/ networking (CN) Group of the Max-Planck-Institute für Physik (MPP). The current members are:
  - S. Kluth (head)
  - S. Bethke
  - T. Hahn
  - O. Reimann (ex-officio, head Elektronik)
  - U. Leupold (ex-officio, head of CN group)
  - J. Schieck (ex-officio, assistant to the GD)
  - R. Wagner
- The CC will meet every second month.
- The head of the CN group regularly reports to the CC.
- The CC identifies the problems of the CN infrastructure at the MPP, monitors ongoing problems and works towards the solution of these problems by the CN group. The head of the CC monitors the progress of the problems between the meetings.
- The CC reports identified problems which cannot be solved due to missing human or financial resources to the managing Director.
- During the next meeting a list of present problems will be identified and a timeline for the solution will be developed. Currently the most striking problems are:
  - Wireless LAN access
  - Mail server
  - WWW support during non-office hours
- The CC is responsible for the CN strategy at the MPP beyond the daily operation.
- The CC will support the CN group in installing a 'trouble ticket system ('support@mppmu.mpg.de').
- The CC will provide a list of desktop and laptop-computers, which will be supported by the CN group. Maintenance of other computers will not be guaranteed by the CN group.
- The CC will develop a strategy to move all LINUX desktop computers towards a common LINUX distribution. The timeline for this is 1 year. After that the support for non-common LINUX distributions will not be guaranteed.
- The cc will ask the administration for advice on the current procedure of "rolling replacements", i.e. regular purchases of small amounts of almost identical items.

- The CC defines a list of central CN tasks, which have to be covered by CN support ('Helpdesk') between 9:00h and 18:00h, Monday to Friday.
- Special IT projects (large hardware tenders, significant non-standard software development and support) shall be reviewed and coordinated by the cc before the project is started with the CN group.
- The cc asks the administration to have all IT purchase orders by the physics groups reviewed and signed by the head of the CN group, the head of the cc or his/her deputy.
- The head of the CN group will be associated as a member of the *Institutsausschuss*.